

There will be a meeting of the **FINANCE & ADMINISTRATION** Committee in the Council Chamber, 1 Moorland Parade, Moorland Way, Upton on **2 OCTOBER 2018** and will commence at **7.00 pm**.

Signed: Mrs K Wright
Town Clerk
26 September 2018

Democratic Session - With permission and at the discretion of the Chairman any member of the public may comment on an issue being debated by the Council in order to provide information or clarification of items relevant to the matter being debated. This facility will normally be limited to a maximum of only three minutes per person on the subject being debated. This will take place at 7.45pm and will last for a maximum of 15 minutes.

A G E N D A

1. Declarations of interest and apologies for absence.
2. Correspondence. None
3. Clerks Report.
4. To discuss a strategic vision for the Town and to compile the data collection pro-forma (MAFAOCT18DOC1)
5. To receive report from each committee Chairman on recent activities and future aspirations in their area of responsibility.
6. To consider budgets for Finance and Administration for 2019/2020 (MAFAOCT18DOC2)
7. To discuss Staffing.
8. To discuss the provision of an additional Town Council vehicle.
9. To approve expenditure of £426 for remarking by DCC of 7 driveway protection lines in Purbeck Close from budget heading 4350 201 Street Services.
10. To consider upgrading the photocopier.
11. To receive financial summary of accounts.
12. Items of Report and Matters for future Agendas.

