

There will be a meeting of the **FINANCE & ADMINISTRATION** Committee in the Council Chamber, 1 Moorland Parade, Moorland Way, Upton on **TUESDAY 5 APRIL 2016** and will commence at **7.30 pm**.

Signed: Mrs K Wright
Town Clerk
30 March 2016

A G E N D A

1. Declarations of interest and apologies for absence.
2. Correspondence. Emails from local residents regarding council tax increase.
3. Clerks Report.
4. To approve the Annual Newsletter for 2016.
5. To discuss on-going and future projects and associated funding.
6. To discuss staffing issues.
7. To receive financial summary of accounts up to 31 March 2016.
8. Items of Report and Matters for future Agendas.

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