

LYTCHETT MINSTER & UPTON TOWN COUNCIL

A **MEETING** of the **ENVIRONMENT COMMITTEE** was held in the Council Chamber, 1 Moorland Parade, Moorland Way on **TUESDAY the 28 May 2019** which commenced at 7.00pm.

PRESENT:

- Councillor R Griffin (in the Chair)
- Councillor M Chase (V/Chair)
- Councillor F H Drane
- Councillor Mrs J Marston
- Councillor K Brooks
- Councillor Mrs C Tilling
- Councillor Mrs J M Richards (Mayor)
- Councillor Mrs M Pryor (Deputy Mayor)

Also in attendance:

- Mrs K Cane, Town Clerk
- Mrs B Lake, Office Manager

Before the business of the evening commenced the Chairman welcomed Cllr Mrs Tilling to the Environment committee.

25/19 APOLOGIES FOR ABSENCE:

Councillor J R Burns (without apologies)

26/19 DECLARATIONS OF INTEREST:

None.

27/19 CLERK'S REPORT:

- a) **Minute 255/14 Pedestrian Crossing in Dorchester Road.** Cllr Pipe reported at the Annual Assembly that this project will commence soon.
- b) **Minute 485/14 To investigate obtaining Local Nature Reserve/SSSI Status for Lytchett Bay View.** We are still waiting for a response having chased numerous times.
- c) **Minute 151/16 & 497/16 & 333/18 Pavement Parking/Parking Review/Waypoints Bollards.** This work has been completed and the item will be removed from the minutes.
- d) **Minute 154/16 Heritage Signposting.** This has arrived and is awaiting installation.
- e) **Minute 138/18 & 161/18 Parish Lighting.** No further information.
- f) **Minute 140/18 & 329/18 Roads and Pavements – Health Centre/Upton Court**
The owner has been written to requesting remedial work to be undertaken.
- g) **Minute 160/18 Lytchett Bay Nature Park Partnership.** No further information.
- h) **Minute 165/18 Entrance signs for the village of Lytchett Minster.** These have been installed and one of the planters moved. The other planter was unable to be moved as it had disintegrated so another has been made by a community volunteer and will be sited shortly. The volunteer has also made wooden owls, the symbol of Lytchett Minster, which will be added to the front of both planters. A letter of thanks was sent.
- i) **Minute 214/14 & 332/18 Wildflower Meadows.** The order has been placed for these.

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27/19 CLERK'S REPORT:(Cont)

- j) **Minute 216/18 Issues along Blandford Road South.** Routinely discussed at Highways Meetings.
- k) **Minute 222/18 Request to display 30 mph stickers on lampposts.** All materials now in stock and we have to make the posters and then fix them to lamp columns. Which lamp columns to be used need to be determined and SSE advised of the column numbers.
- l) **Minute 330/18 Lytchett Minster Noticeboard.** Project completed.
- m) **Minute 398/18 Provision of a municipal water fountain.** This matter will be pursued in the coming months and Cllr Mrs Richards undertook to investigate funding.
- n) **Minute 399/18. Parking Around Schools.** The schools' winning drawings will be made into posters and displayed around the town. Cllr Griffin is in the process of producing an article for the press.
- o) **Minute 408/18 Remedial work at the Pound, Lytchett Minster.** H&W want to know what our plans are to improve this area as it is within their property portfolio so they can draw up an agreement to give us permission for these works. Cllr Griffin will draft a letter outlining the Town Council's proposals.

28/19 CORRESPONDENCE:

None.

29/19 TO ELECT A VICE-CHAIRMAN:

Upon nominations being called for Cllr Chase was proposed and seconded. In the absence of any further nominations Cllr Chase was unanimously elected Vice Chairman of the Environment Committee.

30/19 TO CONSIDER THE APPOINTMENT OF A COMMUNITY FLOOD WARDEN AND TO AGREE THEIR ROLE AND RESPONSIBILITIES AND TO DISCUSS THE OUTGOING FLOOD WARDENS LATEST REPORTS:

After discussion it was agreed that as this is a non-statutory role it should be abolished. The outgoing Flood Warden will be advised of this decision and thanked for all the work he has undertaken. Members requested that Lympwatch will also be advised. Going forward the Dorset Council Flood Risk Manager will be invited to attend Highways meetings and Flooding issues will be a standing item on the Environment agenda.

31/19 TO APPROVE EXPENDITURE OF £200 FOR HIGHWAYS PROTECTION MARKINGS FOR PALMERSTON ROAD, UPTON:

It was proposed, seconded and

RECOMMENDED that this be approved. The resident will be advised of this and informed that these markings are advisory only.

32/19 TO DISCUSS MOORLAND WAY SHOPPING PARADE PUBLIC CAR PARK:

One of the businesses in the Parade has installed parking signs that have resulted in residents being fined if they have parked over a certain length of time. The signs are attached to sleepers installed by the Town Council. The Clerk met with the freeholder who claims to own the grass slope and the Town Council solicitor will investigate to ascertain ownership.

33/19 TO DISCUSS PARKING ISSUES IN PURBECK CLOSE:

Members were updated on some irregularities with trading in the vicinity of Purbeck Close and a letter to this effect has been sent to Dorset Council Environmental Services.

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34/19 TO DISCUSS SPONSORSHIP OPPORTUNITIES WITHIN THE TOWN AND TO AGREE THE PRICING STRUCTURE:

The sponsorship of flowerbeds and planters was discussed and will take effect from 1 April 2020. An application form and guidance sheet will be produced. Dorset Council will be contacted to ascertain whether planning permission and advertising consent is required for an advertising board on Factory Road. Permission will be sought from Waypoints to site flower towers on the public space near Costa. The possibility of siting planters outside the Co-op will be discussed at the next Highways meeting.

35/19 REPORTS ON AREAS OF RESPONSIBILITY FROM CHAMPIONS:

Roads and Pavements (inc Rights Of Way)

None.

Waste and Recycling

None.

Street Furniture

Cllr Mrs M Pryor

None.

Open Spaces

Lytchett Bay View

Cllr M Chase

None.

Jubilee Garden

Cllr Mrs J Marston

None.

St. Martins Park

Cllr K Brooks

None

Meadows Garden

Cllr R Griffin

None.

Limberlost

Cllr R Griffin

None.

Clocktower Site

None.

Open Access Issues

Cllr Mrs J M Richards

Overgrowing vegetation

None.

Sustainability

All

None.

Flooding Issues

None.

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36/19 TO RECEIVE THE TREE WORKS REPORT:

See attached list. It was reported that TPOs have been removed from trees in the Recreation Ground and this will be investigated.

37/19 HIGHWAY MATTERS:

- a) The 30mph sign along Poole Road is obscured by trees and will be reported to Dorset Council.
- b) The road sign on the A35 Upton Bypass, approaching from the Bakers Arms roundabout, has been damaged and will be reported.
- c) Dorset Council will be contacted for information on the grass cutting and weedkilling schedules.

38/19 ITEMS OF REPORT AND MATTERS FOR FUTURE AGENDAS:

- a) Cllr Mrs Pryor produced information from the Solicitor showing part of Marsh Woods being owned by the Lees Estate and the remaining part being unregistered.
- b) A resident has put edgings around Upton in Bloom trees planted in Beacon Park Road. A letter of thanks will be sent to him, as well as being mentioned in the Clarion and the Link. It was suggested that the edging could be an optional extra when trees are purchased in future.
- c) The grass verge by Upton Woods is overgrown and will be reported.
- d) Complaints have been received about the weeds in gutters around the town and this will be raised with Dorset Council.
- e) There is overgrown vegetation from private land along Border Drive and this will be referred to Dorset Council enforcement.
- f) Concern was expressed about the condition of some street nameplates and the time it takes for them to be repaired. Dorset Council will be approached to ask if they would consider an agency agreement to enable the Town Council to undertake repairs.
- g) It was reported that someone has cut some of the tree outside 128 Dorchester Road that was planted by Upton in Bloom.
- h) Cllr Chase reported that he had received a request for a litter bin to be sited on the footpath owned by Lees Estate where pupils walk to and from school. This will be passed to the Youth Advisor who can raise the issue at school.
- i) Correspondence was received from Mitchell Waters, DCC advising that Wyatt Homes have completed all works outlined from the meeting that took place at the beginning of the year and that the speed limit is progressing well.

There being no further business, the Chairman closed the meeting at 8.40 pm

Chairman.....

Date.....

