

There will be a meeting of the **Lytchett Minster & Upton Town Council** which will be held on **TUESDAY 19 APRIL 2016** at 1 Moorland Parade, Moorland Way, Upton at **7.30 pm**.

Signed: Karen Wright, Town Clerk
13 April 2016

There will be a **DEMOCRATIC SESSION** at approximately 8.15 pm when members of the press and public will be invited to raise questions with members of Council.

AGENDA

1. To receive Declarations of Interest and apologies for absence.
2. To receive the Minutes of the meeting held on 15 March 2016.
3. To receive the Clerk's Report.
4. Correspondence: DCC Mobile Library Survey, Letter of thanks from Resident.
5. Reports of Committees:
 - a) Environment 22.3.16.– Recommendation 808/15
 - b) Amenities – 29.3.16. – Recommendations 822/15, 823/15, 826/15
 - c) Finance & Administration 5.4.16. – No recommendations
 - d) Planning – 12.4.16. – No recommendations
6. Representatives Reports (including Beacon Association)/Purbeck District/Dorset County Council Matters.
7. To approve financial risk assessment for 2015/16.
8. To approve the Effectiveness of the Internal Audit 2015/16.
9. To approve statements of accounts for year ending 31 March 2016 (to be signed by the Chairman).
10. To approve the Annual Governance Statement for the year ending 31 March 2016 (to be signed by the Chairman and Clerk).
11. To discuss what support the Town Council can provide to the future proposed extension to Upton Library.
12. To consider Ongoing and Future Projects and Associated Funding.
13. To consider offer from Gillingham Town Council regarding the selling of their skateramp.

14. To consider continued membership of the Institute of Cemetery and Crematorium Management at a cost of £90 per year.
15. To consider participation in the PDC Planning Training for Parish and Town Councils 2016/17 at a cost of £50.
16. To receive update from Town Square Working Party.
17. To consider setting up councillor email addresses at a cost of £15 per address per year.
18. To receive the latest financial summary of accounts.
19. To approve accounts for payment and to instruct members to sign cheques.
20. Items of report (including publicity opportunities) and matters for future Agendas.

The next full Town Council meeting will be held on 17 May 2016 at 1 Moorland Parade, Moorland Way, Upton at 7.30 pm.

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