

LYTCHETT MINSTER AND UPTON TOWN COUNCIL ANNUAL REPORT 2011-12



I would like to present the annual report for Lytchett Minster and Upton Town Council for 2011/12. This report includes a summary of the accounts for the financial year and highlights the projects undertaken by the Council.

Cllr Mrs June Richards, Chairman 2011/12

Report on Town Council Activities 2011/12

Allotments: We now have over 90 allotments which are enjoyed by residents, with a further 21 people on the waiting list. This is a great reduction from previous years which saw around 56 people on the waiting list.

This reduction is due to plot splitting and a more structured management approach.

Cemetery: The cemetery continues to be much appreciated by those that use it. Improvements have been made to the entrance, with cutting back of shrubbery and expose of existing wall. This area has also been planted up and a new sign erected. Works have been undertaken to improve the drainage and regular inspections by councillors mean that we can continue to maintain our high standards here.

Play Areas: All play areas are well used and regularly maintained and inspected. The Council invested in new safety play surfacing in Redwood Road under the swings and slides, which looks really great. The outdoor gym

equipment and the multi use games area at the Recreation Ground are really well used, as is the skate park.

Events: Our annual Christmas carol service at the Clocktower goes from strength to strength, and the tree and lights are always much admired. Our fund raising efforts for Children in Need are always well supported and a nice opportunity to welcome people to our Council offices. Our Annual Town Assembly saw 50 people attend who listened to updates from the Council and community representatives. An engaging talk from a member of Dorset Police Dog Team was well received.

Environment: We continue to receive many positive comments about the high standard of our floral displays and the improvement of the cleanliness of our town. Improvements to Limberlost Junction, completed in conjunction with various local business and community partners proved a much appreciated enhancement to a once run down area. Improvements to the small piece of land known as Jubilee Gardens (off Dorchester Road) is on-going, with phase one – the installation of the monolithic Purbeck stone to commemorate HM Queen Elizabeth’s jubilees is well under way. Upgrades to the open space at Davenport Close is also on-going and the Town Council are grateful for the hard work and input of the Upton in Bloom team who have co-ordinated and fund raised for this work to be done.

Finances: All committees received monthly reports during the year of all aspects of the financial management of the Council. There were no issues raised by the External Auditor on last year’s accounts.

Planning: The Town Council is a statutory consultee for planning applications, which are considered by the committee and comments passed to Purbeck District Council. Members of the public are always welcome to discuss any planning concerns with a member of the committee, who often make representations at the Purbeck District Council Planning Board.

Lytchett Minster and Upton Town Council

Lytchett Minster and Upton Town Council is the parish authority for the town of Lytchett Minster and Upton. It is the fourth tier of local government after Parliament,

the County Council and the District Council. Its legal powers are granted to it and regulated by various pieces of Government legislation.

The Town Council Offices are at:

1 Moorland Parade, Moorland Way, Upton, Dorset, BH16 5JS

Tel: 01202 632070

Fax: 01202 632150

Email:

office@lytchettminsterandupton-tc.gov.uk

Website:

www.lytchettminsterandupton-tc.gov.uk

The Council’s public help centre and offices are open:
Monday – Thursday 9 am – 12.30 pm

Friday – telephone service available 11 am – 1 pm

Staff:

Town Clerk: Mrs Karen Wright
Office Manager: Mrs Barbara Lake
Office Assistant: Mrs Sandra Samways
Groundsman: Mr Brian Cooper
Assistant Groundsman: Mr Gary Kellaway

The Councillors

Elections to these positions take place each May at the Annual Town Council Meeting. The Chairman of Council for the year is Cllr Mrs June Richards, and Vice-Chairman is Cllr Mr John Small.

The Council and its Committees

The full Council oversees all activities of the Town Council. It appoints four committees – Finance and Administration, Environment, Planning and Amenities.

The Town Council and each committee meet monthly, with the exception of August when the Council is in recess. Meetings are open to the public and commence at 7.30 pm each Tuesday. Agendas are issued three clear days in advance and are posted on public notice boards throughout the Town and the Council's website. Minutes are available via the Town Council Help Centre and the website.



Town Councillors

Lytchett Minster and Upton have fifteen town councillors for the two wards in the Town. They are elected every four years. Elections were held in May 2011 and the next will take place in May 2015. The Town Councillors for each ward are:

East Ward

Mr J C Small, Treetops, 26 Greenacre Close, Upton
BH16 5EY Tel: 01202 622425
Mr F H Drane, 4 Martingale Close, Upton, BH16 5ST
Tel: 01202 385114
Mrs M Pryor, Buddlea House, Crossways, Upton,
BH16 5HB, Tel: 01202 624660
Mr R Griffin, 2 Meadows Close, Upton, BH16 5JQ
Tel: 01202 623595
Mr J Whippey, 1 Gablehurst, 2 Poole Road, Upton
BH16 5JA Tel: 01202 241707
Mrs E Andrews, Lytchett Glade, Yarrells Drive, Upton,
BH16 5EU Tel: 01202 622348
Mr F Rickard, 4 Preston Close, Upton, BH16 5HW
Tel: 01202 625514 (co-opted)

West Ward

Mrs J R Richards, 18 Redwood Road, Upton, BH16 5QB
Tel: 01202 632114
Mr P F Johns, Old Button Cottage, Lytchett Minster
BH16 6JF Tel: 01202 622169
Mr P Rusling, 14 Franklyn Close, Upton, BH16 5PF
Tel: 01202 269668
Mrs L Wright, 10 Poppy Close, Upton, BH16 5RT
Tel: 01202 622046
Mr M Holmes, 11 Ashbrook Walk, Lytchett Minster,
BH16 6HY Tel: 01202 620938
Mr R Burns, 41 Moorland Crescent, Upton, BH16 5LA
Tel: 01202 624904
Mr M Dodds, 98 Dorchester Road, Upton, BH16 5NT
Tel: 01202 620402 (co-opted)
1 Vacancy

Lytchett Minster & Upton Town Council

Balance Sheet as at 31st March 2012

**Income and Expenditure Account
for the year ended 31 March 2012**

Current Assets

VAT Recoverable	341
Debtors	2,813
Cash in Hand at at Bank	93,062
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	96,217
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Current Liabilities

Creditors	12,232
Receipts in Advance	21,578
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	33,810
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Net Assets

62,407

Represented by

Earmarked Funds

Asset Replacement Reserve	11,000
Purchase of Land	10,000
Commuted Sum Warbler Close	0
DCC Support Projects	2,500
Trailer	700
Security Cameras at Clocktower	4,000
Security	4,140
Capital Projects	12,238
Davenport Play Area	0
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	44,578

General Fund Balance

17,829

62,407

Income

Precept	131,750
Investment Income	1,431
Rental Income	8,219
DCC Lengthsman	10,000
Cemetary Fees	5,523
Recreation Ground Fees	5,709
Other Income	14,110
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	176,742
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Expenditure

Salaries	88,290
Environment Committee	16,189
Amenities Committee	16,944
Grants	3,500
Other	53,745
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	178,668
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General Fund

Balance b/fwd	6,506
Add Income	176,742
Less Expenditure	-178,668
Transfer from Reserves	13,250
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	17,829
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