

## LYTCHETT MINSTER & UPTON TOWN COUNCIL

A meeting of the **AMENITIES** Committee was held in the Council Chamber, 1 Moorland Parade, Moorland Way on **Tuesday the 7 May 2019** which commenced at 7.00 p.m.

**PRESENT:** Councillor Mrs M Pryor (in the Chair)  
Councillor M Chase (V/Chair)  
Councillor F H Drane  
Councillor Mrs R J Wood  
Councillor Mrs J Marston  
Councillor S McKell  
Councillor Mrs J M Richards (Mayor)

**Also in attendance:** Mrs B Lake, Office Manager

**577/18 APOLOGIES FOR ABSENCE:**

Councillor K Brooks (work commitments)  
Youth Advisor, Elliot Bell  
Mrs K Cane, Town Clerk (holiday)

**578/18 DECLARATIONS OF INTEREST:**

None.

**579/18 CLERKS REPORT:**

- a. **Minute 311/17 Memorial for Charles Hancox.** An attempt is being made to contact a family member to discuss this.
- b. **Minute 264/17 Update on meeting with Upton FC (Lytchett and Upton Red Triangle FC).** See Minute 549/18.
- c. **Minute 132/18 Upton Urban Park Bike Project** Cllr Holloway did not stand for re-election and another lead needs to be sought to further this project.
- d. **Minute 101/18 & 227/18 Floodlights at the Recreation Ground.** No further information.
- e. **102/18 Storage Container at the Recreation Ground.** No further information.
- f. **Minute 125/18 Memorial 'Making Safe' Policy.** This is on the list of tasks to complete after the year end accounts have been finalised.
- g. **Minute 128/18 & 228/18. Cricket wicket at the Rec.** See Minute 545/18.
- h. **Minute 130/18 Forward Plan for Amenities 2018-2023.** This will be included as an item on the agenda of the next Amenities committee.
- i. **Minute 351/18 Oakley Gardens Gate.** A further sign is required to advise that emergency access is required at all times. This is in hand.
- j. **Minute 353/18 Grove Users Meeting.** No further information.
- k. **Minute 359/18 Early Morning Fitness Sessions.** No further information.

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**580/18 CORRESPONDENCE:**

Copies of the BRAMM Newsletter and ICCM Journal were received and passed to Cllr Mrs Pryor.

**581/18 TO RECEIVE AN UPDATE ON THE ANNUAL CHRISTMAS EVENT:**

A Christmas committee meeting was held prior to the Amenities meeting but only 3 members attended. The next meeting will take place 23 July 2019.

**582/18 TO REVIEW AND RE-APPROVE THE MANAGEMENT AGREEMENT BETWEEN THE ALLOTMENT ASSOCIATION AND LYTCHELT MINSTER AND UPTON TOWN COUNCIL:**

After discussion it was proposed, seconded and **RECOMMENDED** to renew the agreement for a further 4 year period on the same terms as before.

**583/18 TO RECEIVE FEEDBACK ON THE RECENT CEMETERY INSPECTION:**

The recent Cemetery inspection took place in March and letters sent to the owners of plots requiring attention. The next inspection will be held on 3 September prior to the Amenities committee meeting. The issue of wire cages was discussed and it was agreed it is no longer financially viable for these to be replaced free of charge and any persons wishing to have a cage made must adhere to the specifications as shown in the Cemetery Regulations.

**584/18 TO RECEIVE FEEDBACK ON YOUTH ADVISOR SURVEY RE SKATEPARK:**

Elliot Bell, Youth Advisor, undertook a survey of pupils at Lytchett Minster School and Cllr Mrs Pryor reported on the findings which showed approximately 50% wanting it to remain and the other 50% do not use it and would like it removed.

**585/18 TO APPROVE REMOVAL OF THE CRICKET WICKET AND ASSOCIATED WORKS AT UPTON RECREATION GROUND:**

The quote from the Borough of Poole was discussed and members asked for clarification regarding the price for moving the stone and laying on a new site. It was agreed to leave this in abeyance until further quotes are sought.

**586/18 TO RECEIVE CARNIVAL LARGE EVENT BOOKING FORM:**

The application for the use of the Recreation Ground for the Carnival on Saturday 13 July 2019 was received and approved.

**587/18 TO CONSIDER OPTIONS FOR THE REPAIRS TO THE CLOCKTOWER:**

Further quotes are being sought as well as possible sponsorship.

**588/18 TO CONSIDER QUOTATION FOR UPGRADES TO INTERNAL CAMERAS AT THE GROVE AT A COST OF £1895:**

After discussion it was suggested that this be left in abeyance whilst a simpler system is investigated.

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**589/18 TO DISCUSS FOOTBALL MATTERS:**

Cllr Chase reported that Upton FC are expanding and arrangements will be made for himself and Cllr Mrs Pryor to meet with them on a Saturday morning to discuss the requirements for next season and storage facilities. They are planning a big event in June and also the possibility of a fundraising event to help towards the cost of upgrading the frontage of the Grove. Refurbishment of the pitches has commenced and a report from the FA consultant regarding the pitches is awaited.

**590/18 TO RECEIVE UPDATE ON THE PAVILION MAINTENANCE IMPROVEMENTS:**

Cllr Chase reported that quotes for improvements to the frontage are being obtained which will include a new gate, re-siting the boot cleaning brushes and removing the railings. In the interim the Groundsman will be asked to make good the slabs outside the entrance.

**591/18 TO RECEIVE UPDATE FROM AMENITIES COMMITTEE:**

- a) **Allotments**  
Cllr Mrs M Pryor  
None
  
- b) **Recreation Ground**  
Cllr M Chase  
None.
  
- c) **Cemetery**  
Cllr Mrs M Pryor  
None.
  
- d) **Redwood Road Play Area**  
Cllr Mrs J M Richards  
None.
  
- e) **Warbler Park Play Area**  
Cllr R Holloway  
None.
  
- f) **Pavilion Champion**  
Cllr M Chase  
None.

**592/18 ITEMS OF REPORT AND MATTERS FOR FUTURE AGENDAS:**

None.

**There being no further business, the Chairman closed the meeting at 8.40 pm**

Chairman.....

Date.....

**DEMOCRATIC SESSION:**

A representative from ULMAA attended the meeting to discuss the Allotment Agreement. See Minute 542/18. It was agreed that the annual meeting between the Town Council and ULMAA will take place at 6.15 pm on Tuesday 4 June, prior to the Amenities committee meeting. The Groundsman will be asked to cut back the overgrowth at the entrance to the allotment site.