

LYTCHETT MINSTER & UPTON TOWN COUNCIL

A meeting of the **AMENITIES** Committee was held in the Council Chamber, 1 Moorland Parade, Moorland Way on **Tuesday the 5 February** which commenced at 7.00 p.m.

PRESENT: Councillor Mrs M Pryor (in the Chair)
Councillor M Chase (V/Chair)
Councillor Mrs R J Wood
Councillor Mrs J Marston
Councillor S McKell
Councillor Mrs J M Richards (Mayor)

Also in attendance: Mrs K Cane, Town Clerk
Mrs S Samways, Admin Asst
Prospective Youth Councillor Bell

349/18 DECLARATIONS OF INTEREST AND APOLOGIES FOR ABSENCE:

There were no Declarations of Interest; and apologies were received from
Councillor John Small (personal)
Councillor F H Drane (personal)
Councillor R Holloway (unwell)
Councillor K Brooks (work)
Mrs B Lake, Office Manager (holiday)

350/18 CLERKS REPORT:

- a. **Minute 311/17 Memorial for Charles Hancox.** Cllr Mrs Richards will raise this at the next meeting of the Turbary Trust.
- b. **Minute 264/17 Update on meeting with Upton FC (Lytchett and Upton Red Triangle FC).** Cllr Mrs Pryor, Cllr Chase and LMUTC Weekend Caretaker met recently with the consultants reviewing the facilities and assets re Dorset football; a report will be published in April 2019.
- c. **Minute 132/18 Upton Urban Park Bike Project.** In his absence, Cllr Holloway submitted a report that he is still awaiting a response to confirm the ownership of all the land at the skate park; and he is still working on this project.
- d. **Minute 101/18 & 227/18 Floodlights at The Recreation Ground.** Two quotes have been received, however this item will be held over until the publication of the football report (Clerk Report item b)
- e. **102/18 Storage Container at The Recreation Ground.** See Minute 357/18.
- f. **Minute 122/18 Upgrade to Redwood Road Play Area.** This item to be removed from the Clerk's report.
- g. **Minute 125/18 Memorial 'Making Safe' Policy.** The Clerk is in the process of drafting a policy.
- h. **Minute 128/18 & 228/18. Cricket wicket at the Rec.** This has been put on hold until 2019.
- i. **Minute 130/18 Forward Plan for Amenities 2018-2023.** See Minute 361/18.

351/18 CORRESPONDENCE:

- a. An email was received from a resident regarding Recreation Ground security. A response will be sent explaining that security measures have been improved following the eviction of the travellers; 1) CCTV has been upgraded and 2) an improved lock has been fitted as per the recommendation of the Borough of Poole. After discussion it was agreed to site signage at Oakley Gardens gate advising the Rec is sited within the jurisdiction of Purbeck District and Dorset County Councils; this is a deterrent to Travellers as there is a transit camp provided.

352/18 TO RECEIVE AN UPDATE ON THE ANNUAL CHRISTMAS EVENT AND TO SET THE DATE FOR 2019:

Cllr Mrs Pryor thanked everyone who helped with the 2018 event, which was a great success – despite the wet weather. It was advised this event is preliminarily booked for Friday 6th December 2019, as this is the only available date at the Community Centre. Cllr Mrs Pryor will contact Lytchett Minster School regarding booking the choir and jazz band. A 2019 Christmas Committee will be established at the next meeting of the Amenities Committee on 5th March.

353/18 TO SET A DATE FOR A MEETING WITH USERS OF THE GROVE:

The Clerk to arrange this meeting, including establishing current holders of keys and implementing a new protocol for allocation of Grove keys.

354/18 TO REVIEW THE TIMES PERMITTED FOR BURIALS AT THE CEMETERY DURING WINTER HOURS:

After discussion it was proposed, seconded and **RECOMMENDED** to amend the cemetery opening hours as follows;
 April to September 09:00 to 16:00 and
 October to March 09:00 to 14:30 for burials, and the visiting time to be amended to 15:30 from October to March.
 The Cemetery regulations will be updated.

355/18 TO DISCUSS THE SKATEPARK:

The constant vandalism of this area is making the skatepark economically unviable, and the option to remove the equipment has been raised. Two residents attended the meeting to support a refurbishment and continuation of this facility. After a positive dialogue it was agreed:

1. The residents to liaise with users via existing Social Media methods to ascertain preferences.
2. LMUTC are awaiting an update on the land transfer for the area surrounding the skatepark, regarding clearing of overgrown scrub and hedges.
3. YA Bell to gauge the opinion of LM School pupils.
4. Councillors to arrange a site visit to the recently installed successful skate park at Corfe Mullen Rec.
5. The residents to be provided with the land dimensions to obtain quotes for potential improvements, from established equipment providers (which could possibly be implemented in conjunction with the proposed Urban Pump Park).

356/18 TO REVIEW FEES FOR THE USE OF THE RECREATION GROUND INCLUDING LARGE AND ONE-OFF EVENTS:

The committee agreed to leave the Youth football charging scale unchanged; ie: Fee 1 Youth Pitch (to include 11x11, 9x9 and 7x7) and Fee 2 Mini Pitch (to include 5x5).

Continued.....

356/18 TO REVIEW FEES FOR THE USE OF THE RECREATION GROUND INCLUDING LARGE AND ONE-OFF EVENTS: Cont

The Clerk to draft a Pro Forma for all applicants wishing to hire the Recreation Ground for large and/or one-off events; this will be considered at the next meeting of the Amenities committee.

357/18 TO CONSIDER THE PURCHASE OF 20 STACKABLE CHAIRS FOR THE GROVE AT A COST OF £304.00 (INC DELIVERY) + VAT:

After discussion it proposed, seconded and **RECOMMENDED** to purchase additional seats for use by hirers of The Grove.

358/18 TO APPROVE THE PURCHASE OF A FURTHER CONTAINER FOR THE RECREATION GROUND AT A COST OF £2,170.00 + VAT:

All football Teams will be approached to ascertain potential interest in hiring out space in this container for storage of equipment; this information will be brought to the next meeting of the Amenities Committee. Any costs of hiring out space, and the location of this container will also be decided. It was proposed, seconded and **RECOMMENDED** to purchase a further container, plus sleepers for it to stand on.

359/18 TO CONSIDER REQUEST FOR EARLY MORNING MID WEEK FITNESS SESSIONS AT THE GROVE:

The Clerk will invite the applicant to meet to discuss this request.

360/18 TO CONSIDER UPTON FOOTBALL CLUB'S REQUEST FOR TWO DAY ANNUAL FOOTBALL TOURNAMENT AT UPON RECREATION GROUND ON 15 – 16 JUNE 2019:

It was agreed in principle to permit this event, subject to the new Large / One-Off Event hire form being completed and brought to the next meeting of the Amenities Committee for approval.

361/18 TO DISCUSS COMPLAINT REGARDING HEADSTONE REMOVAL AT UPTON CEMETERY AND REQUEST FOR REPLACEMENT TABLET STYLE HEADSTONE ON A GRAVE PLOT:

The committee agreed that as the correct procedure had been followed there was no complaint to answer. The request for a tablet headstone on a grave plot was not approved, as this does not comply with current cemetery regulations.

362/18 TO UPDATE THE LONG TERM AMENITIES PLAN:

It was confirmed the priorities are

1. Football
2. Proposed bike Pump Track.
3. The Grove frontage
4. Warbler Park
5. Redwood Road Play area

363/18 TO RECEIVE UPDATE ON THE PAVILION MAINTENANCE IMPROVEMENTS:

Nothing further to report.

364/18 TO RECEIVE AND REVIEW THE LATEST FINANCIAL UPDATE FOR THE AMENITIES COMMITTEE:

The committee financial update was received, reviewed and agreed.

365/18 TO RECEIVE UPDATE FROM AMENTIES COMMITTEE:

- a) **Allotments**
None
- b) **Recreation Ground**
None
- c) **Cemetery**
Cllr Mrs M Pryor
There is now a problem with mole infestation on the old cemetery.
- d) **Redwood Road Play Area**
None.
- e) **Warbler Park Play Area.**
None.
- f) **Pavilion Champion.**
Cllr M Chase
The Referees Changing Room lights require upgrading to LED.

366/18 ITEMS OF REPORT AND MATTERS FOR FUTURE AGENDAS:

- a) Cllr Mrs Pryor requested that when the boot cleaners are replaced at the Recreation Ground, they are replaced with more durable plastic bristles.

There being no further business, the Chairman closed the meeting at 9.15 pm

Chairman.....

Date.....

DEMOCRATICE SESSION:

Two members of the public attended the Democratic Session. See Minute 354/18