

## LYTCHETT MINSTER & UPTON TOWN COUNCIL

A **MEETING** of the **ENVIRONMENT COMMITTEE** was held in the Council Chamber, 1 Moorland Parade, Moorland Way on **TUESDAY the 28 MARCH 2017** and commenced at 7.30pm.

**PRESENT:**

- Councillor R Griffin (in the Chair)
- Councillor M Chase (V/Chair)
- Councillor P F Johns
- Councillor F H Drane
- Councillor R Burns
- Councillor M Dodds
- Councillor Mrs J Marston
- Councillor Mrs J M Richards (Mayor of Council)
- Councillor Mrs M Pryor (Deputy Mayor of Council)

**Also in attendance:**

- Mrs K Wright, Town Clerk
- Mrs S Samways, Admin Asst

**463/16 APOLOGIES:**

- Mrs B Lake, Office Manager
- Ben Howard, Youth Advisor

**464/16 DECLARATIONS OF INTEREST:**

None.

**465/16 CLERK'S REPORT:**

- a) **Minute 108/12 Minute 219/12 & Minute 31/16. Proposed Cycle way along Poole Road/Options for improved entrance signs to the town.** The meeting with DCC officers responsible for the implementation of Phase 2 a and b will now begin at 10am on Thursday 30 March 2017 in the Town Council offices. This will determine the revised commencement date and how to convey information to the residents.
- b) **Minute 255/14 Pedestrian Refuge in Dorchester Road.** This has been delayed, but the moving of the Methodist sponsored tree is in hand.
- c) **Minute 481/14 Yellow lines Dorchester Road, near Oakley Gardens.** The resident who requested this has been chasing this – DCC has been contacted to establish if this request has moved up the ranking. A response is still awaited. The resident has been informed.
- d) **Minute 485/14 To investigate obtaining Local Nature Reserve/SSSI Status for Lytchett Bay View.** The Clerk will commence the process.
- e) **Minute 582/15& 871/15 Tree Management Survey/Tree Warden.** The pro forma was accepted; recording of newly planted trees will begin immediately. Cllr Griffin volunteered to update historic data from Upton In Bloom records. The outstanding plaques are now ready to be sited.
- f) **Minute 809/15 St Martins Road Parking Issues.** Cllr Griffin advised this issue has been raised again with DCC Highways; Cllr Drane and DCC Highways Officer D Allen are investigating the request to extend existing double yellow lines. Introduction of restricted parking times (as in Guest Road) was also suggested.
- g) **Minute 32/16 Parking/Public Area, Waypoints.** The committee considered the metal hoops sited to prohibit vehicles from parking on the grass verge are effective but not attractive. DCC Highways are to be asked whether or not the bollards to prevent parking on the cycle way at this site will be erected. . This item to be removed from the Clerks Report.

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**465/16 CLERK'S REPORT (Cont) :**

- h) **Minute 151/16 Pavement Parking.** DCC declined the offer from LMUTC to buy the services of a Parking Enforcement Officer to patrol the locale; it was suggested to now approach the Borough of Poole. It was decided to write to Michael Tomlinson, MP regarding extending the rules of non-parking on pavements in London to our area.
- i) **Minute 154/16 Heritage Signposting.** More designs have been received for consideration, which will be reviewed by Cllr Griffin.
- j) **Minute 303/16 De-regulation of Slough Lane to a Bridleway.** This has been requested of DCC, who are investigating. LMUTC is still awaiting a response.
- k) **Minute 378/16 Parking on Town Verges.** Letters were sent out to relevant residents. The materials for the dragons teeth is due to be delivered week commencing 27 March 2017 – instillation work will commence soon after.
- l) **Minute 418/16 Purchase of an Interpretation Board for the Village Pound, Lytchett Minster.** Monies have all been paid and it was agreed this board is an attractive and informative addition to the Village Pound. There is an official unveiling at 3pm on Friday 7<sup>th</sup> April 2017. This item to be removed from the Clerks Report.

**466/16 CORRESPONDENCE:**

- a) A letter from Dorset Local Access Forum was received; it was agreed it is very difficult to ensure accuracy of date relating to Rights of Way etc. A copy will be sent to two residents with extensive local knowledge asking if they could check the data.

**467/16 TO DISCUSS UNDERTAKING A PARKING REVIEW FOR THE TOWN:**

Parking is identified as a major problem within the town and DCC will fund a parking review if LMUTC provide a venue. DCC Highways are in favour of a parking review for Upton. Cllr Griffin emphasised that unless the committee will accept Pay & Display parking, the review would have no value. Problem areas were identified as Poole Road (Co-Op and Car Wash), Heights Approach, Dorchester Road and Border Road. The advantage of parking meters is the Parking Enforcement Officers empty them daily and also monitor illegal on-street parking. After discussion, including the concern that parking meters may just move the problem to other areas, it was agreed to add this as an item on the next DCC Highways meeting on 7<sup>th</sup> June 2017; and as an item on the Agenda of the Town Council meeting on 20<sup>th</sup> June 2017. Additionally, DCC Simon Gledhill will be invited to the DCC Highways meeting on 7<sup>th</sup> June 2017.

**468/16 TO CONSIDER A PROPOSAL FROM DISTRICT COUNCILLOR PIPE FOR A RIGHT TURN AT THE JUNCTION OF DORCHESTER ROAD / RANDALLS HILL:**

It was felt that 'under-taking' was not a serious issue at this turning, and the recently installed pedestrian refuge at this site has reduced some dangers for pedestrians crossing Dorchester Road. A letter will be sent To Cllr Pipe advising this item will be raised at the next DCC Highways meeting on 7<sup>th</sup> June 2017; and re-visited once the work on the A35 Upton by-pass has finished.

**469/16 REPORTS ON AREAS OF RESPONSIBILITY FROM CHAMPIONS:****Roads and Pavements**

None.

**Waste and Recycling**

None.

**Street Furniture - Cllr Mrs M Pryor**

None.

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**469/16 REPORTS ON AREAS OF RESPONSIBILITY FROM CHAMPIONS: (contd)****Open Spaces****Lytchett Bay View****Cllr M Chase**

Borough of Poole have completed the 'crush and run' – any spoil can be used to level the overspill car park at the Recreation Ground. The Clerk to ask BoP.

Natural England would like to meet LMUTC regarding the Nature Reserve off Slough and Watery Lanes. The Clerk to invite them to the next Environment Meeting on 25<sup>th</sup> May 2017.

**Jubilee Garden****Cllr M Dodds**

None.

**St. Martins Park****Cllr M Dodds**

None.

**Meadows Garden****Cllr R Griffin**

This area is looking overgrown and untidy; the Ground Staff to prioritise this area for work.

**Open Access Issues****Cllr Mrs J M Richards**

The signs on the boundary wall need replacing following repair work to this wall.

**Overgrowing vegetation**

None.

**Flood Warden****Cllr P F Johns**

None.

**470/16 HIGHWAY MATTERS:**

None.

**471/16 TO RECEIVE AND REVIEW THE LATEST FINANCIAL UPDATE FOR THE ENVIRONMENT COMMITTEE:**

The committee financial update was received, reviewed and agreed.

**472/16 TO RECEIVE THE TREE WORKS REPORT:**

See attached list.

**473/16 TREE WARDEN'S REPORT:**

None.

**474/16 ITEMS OF REPORT AND MATTERS FOR FUTURE AGENDAS:**

- a) It was reported the tree chippings left at the Recreation Ground overspill car park are piled in one place causing an obstruction – the Tree Surgeon to be contacted regarding drop off points.

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**474/16 ITEMS OF REPORT AND MATTERS FOR FUTURE AGENDAS: (contd)**

- b) Cllr Drane raised the issue of vehicles speeding through Lytchett Minster village and requested LMUTC support for a 20 mph speed limit. This item to be included on the Agenda of the next Town Council meeting on 18<sup>th</sup> April 2017.

**There being no further business, the Chairman closed the meeting at 9.00 pm**

Chairman.....

Date.....

**Democratic Session:**

Two members of the public attended the Democratic session;

1. to raise issues regarding the proposed instillation of 'dragon's teeth' on the grass verge outside 126 to 136 Dorchester Road. Cllrs Griffin and Chase arranged to meet the resident on site to discuss further.  
and
2. to raise a number of issues relating to Blandford Road South. Cllr Griffin will collate this information and accompanying photographs and forward relevant queries to DCC. The Clerk to advise the resident of any outcome.