

LYTCHETT MINSTER & UPTON TOWN COUNCIL

Minutes of the **AMENITIES COMMITTEE** meeting held on **TUESDAY** the **12 March 2024** in the Council Chamber, 1 Moorland Parade, Moorland Way at 6.30 p.m.

PRESENT: Councillor M Pryor (in the Chair)
Councillor D White (Vice-Chair)
Councillor R Griffin
Councillor S McKell
Councillor S Robinson

Also in attendance: Mrs K Cane, Town Clerk
Mrs S Samways, Administration Officer
Cllr S Robinson

440/23 PUBLIC PARTICIPATION

There were no members of the public present.

441/23 DECLARATIONS OF INTEREST

There were no declarations of interest received.

442/23 APOLOGIES

Apologies were received from:

Councillor J Sheldon
Councillor S Gabriel

443/23 CLERKS REPORT

- 1) Minute 43/23 Warbler Park Play Area – Nothing further to report.
- 2) Minute 383/23 Plans for the community picnic – See Agenda Item 6
- 3) Minute 384/23 Refurbishment of Pavilion Toilets – At the time of writing, the refurbishment is behind schedule due to a delay in trades but it is anticipated that the work will be completed by Friday 8 March 2024.
- 4) Minute 385/23 Community Defibrillator Upton Recreation Ground – The Clarion has agreed to donate £300 towards the defibrillator and this has already been received. An application was made to the DHSC Community Automated External Defibrillator (AED) Fund who have agreed to partially fund an AED. The Council is required to provide match funding of £750. As this offer was time limited, this has been paid. The total cost to the Council is £450.
- 5) Minute 387/23 Options and strategy to support council projects via external funding - The Town Clerk and Cllr Gabriel are yet to meet to discuss this.

444/23 CORRESPONDENCE

None

445/23 TO RECEIVE AN UPDATE ON THE PLANS FOR THE COMMUNITY PICNIC ON 8 JUNE 2024:

446/23 TO REVIEW THE CEMETERY AND RECREATION GROUND/GROVE FEES FOR 2024/25:

It was **PROPOSED, SECONDED** and **RECOMMENDED** that the fees for the cemetery, recreation ground and The Grove be increased by 5% from 1 April 2024.

447/23 TO REVIEW THE DRAFT TENDER FOR THE REFURBISHMENT OF REDWOOD ROAD PLAY AREA

It was **PROPOSED, SECONDED** and **RECOMMENDED** that

1. The draft tender for the refurbishment of Redwood Road play area be agreed and published on Contracts Finder to invite companies to submit tenders;
2. The agreed budget for the project to be included in the tender be £75,000;
3. Following the end of the 23/24 financial year, the Council looks to allocate further funds to support the delivery of the project.

448/23 TO CONSIDER A REQUEST FOR A PUBLIC SPACES PROTECTION ORDER (PSPO) FOR UPTON RECREATION GROUND

It was proposed seconded and **RECOMMENDED** unanimously to provide a community defibrillator at the recreation ground.

A list of all the defibrillators within our boundary will be published on our website.

449/23 TO CONSIDER THE PLANS FOR THE CHRISTMAS EVENT:

The event had been booked to take place on Thursday 19 December 2024.

450/23 TO RECRUIT AN AMENITIES CHAMPION FOR THE RECREATION GROUND AND PAVILION

Cllr S McKell volunteered himself to take on this role. In the absence of another volunteer, this was accepted.

451/23 TO RECEIVE UPDATES FROM AMENITIES CHAMPIONS

Allotments:

Cllr Mikka Pryor

The site looks clean, tidy and well maintained.

Recreation Ground and Pavilion

Cemetery:

Cllr Mrs Mikka Pryor

Nothing further to report.

Redwood Road and Recreation Ground Play Area:

Play Area Working Party:

This item has become redundant and will be removed.

452/23 TO RECEIVE FINANCIAL SUMMARY OF ACCOUNTS

As last month's reconciliation had not been concluded, there was no financial report to consider.

453/23 ITEMS OF REPORT AND MATTERS FOR FUTURE AGENDAS

1. An item to recruit

There being no further business, the Chair closed the meeting at 7.40pm.

Chair.....

Date.....